

EARAZA Members admission procedure

1. The Institution that is willing to become a EARAZA member should send an official email to the EARAZA President (email address is available at the EARAZA official website www.earaza.ru) that should state the intention of joining the Association

2. The applicant should download document forms from the official EARAZA website www.earaza.ru (section “Documents”-- «EARAZA Membership») : application form and the accreditation survey (available both in English and Russian) and fill them out.

3. The applicant then needs to send the filled out form to the EARAZA email: earaza@mail.ru and attach the following paperwork:

- 1) Institution bylaws or similar constitutive документ (pdf scanned copy in Russian or English).
- 2) Institution details (official address and bank details).
- 3) Filled out survey and the information on the zoo collection.
- 4) Recommendations from two active EARAZA members with their reasoning.

4. EARAZA Executive office will form an accreditation committee and send it to the applicant institution.

Except for the full members of the associations of zoos and aquariums that are part of WAZA (World Association of Zoos and Aquariums), that should only provide the Executive office with the requested paperwork (application form, Bylaws, survey and the information on the zoo collection + 2 recommendations).

5. The accreditation committee will issue a report on the results of their visit and send it to the EARAZA Presidium for consideration and making a decision.

6. EARAZA Presidium makes a preliminary decision

If the decision of acceptance to the EARAZA members is made EARAZA Executive office will inform all the EARAZA Members.

7. During a 30-day time EARAZA Members can send their objections to the EARAZA Presidium, explaining their reasons.

8. EARAZA Presidium makes a final decision.

9. Payment of the Entrance and Membership fees by the applicant institution

10. EARAZA Executive office puts the institution to the list of members.

11. Applicant institution makes a short presentation at the EARAZA Annual Conference. Ceremonial presentation of the Membership certificate.